

**PATIENT INFORMATION**

Date \_\_\_\_\_

Patient's name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City Zip

Home Phone \_\_\_\_\_ Cell/other phone \_\_\_\_\_

Email Address \_\_\_\_\_

Birthdate \_\_\_\_\_ Social Security # \_\_\_\_\_

If patient is a minor, give parent's or guardian's name \_\_\_\_\_

Whom may we thank for referring you to our office? \_\_\_\_\_

In case of Emergency, call: \_\_\_\_\_ Telephone: \_\_\_\_\_

**RESPONSIBLE PARTY INFORMATION**

Name \_\_\_\_\_  
Last First Middle

Mailing Address \_\_\_\_\_  
Street City Zip

How long at this address? \_\_\_\_\_ Home phone \_\_\_\_\_ Work phone \_\_\_\_\_

Cell/other phone \_\_\_\_\_ Email address \_\_\_\_\_

Social Security # \_\_\_\_\_ Birthdate \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Employer \_\_\_\_\_

Spouse's Name \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Employer \_\_\_\_\_

Social Security # \_\_\_\_\_ Birthdate \_\_\_\_\_ Work Phone \_\_\_\_\_

**DENTAL INSURANCE INFORMATION**

Insured's Name \_\_\_\_\_ Insured's Social Security # \_\_\_\_\_

Insurance Company \_\_\_\_\_ Group No. \_\_\_\_\_ ID# \_\_\_\_\_

Insurance Co. Address \_\_\_\_\_ Phone No. \_\_\_\_\_

Do you have dual coverage? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes:

Insured's Name \_\_\_\_\_ Insured's Social Security # \_\_\_\_\_

Insurance Company \_\_\_\_\_ Group No. \_\_\_\_\_ ID# \_\_\_\_\_

Insurance Co. Address \_\_\_\_\_ Phone No. \_\_\_\_\_

**METHOD OF PAYMENT**

- NO INSURANCE  
Payment in full at each appointment
  
- INSURANCE  
Pt portion to be paid at each appointment

**Billing.** To avoid a charge please give 48 HOURS notice if you are unable to keep your appointment. Statements will be printed on our last working day of the month.

**DELINQUENCY CHARGE.** If I do not pay the entire New Balance within 90 days of the monthly billing date a DELINQUENCY CHARGE will be added to the account for the current monthly billing period. The DELINQUENCY CHARGE will be a periodic rate of 1.5% per month or a minimum charge of \$1.00 which is an ANNUAL PERCENTAGE RATE of 18% applied to the last month's balance. IN the case of default of payment I promise to pay any legal interest on the balance due, together with any collection costs and reasonable attorney fees incurred to effect collection on this account.

**AUTHORIZATION**

I hereby authorize payment directly to the Dental Office of the group insurance benefits otherwise payable to me. I understand that I am responsible for all costs of *dental* treatment. I hereby authorize the Dental Office to administer such medications and perform such diagnostic and therapeutic procedures as may be necessary for proper dental care. I agree to the use of local anesthesia or inhalation sedation (nitrous oxide, "laughing gas") depending on the judgement of the doctor. I understand that the use of medications, drugs, anesthetics and prescriptions may cause drowsiness and lack of coordination.

The information on this page and the medical history are correct to the best of my knowledge.

Signature (Parent's signature if minor) \_\_\_\_\_

Updates (date & initial) \_\_\_\_\_